## **Application For Apartment Occupancy Agreement**

Complex & Unit Wanted: Garage: yes/no	Rent Amt.:	Date wanted: Specials:		
Applicants Full Name:				
Drivers License #:	SSN:	Phone #: Birth date:		
Present Address:	33N.	Diffit date.		
City:	State:	Zip:		
How Long At Present Address?	Rent?	Notice Given?		
Reason For Moving?				
DO YOU HAVE ANY ANIMALS?		WHAT KIND?	·	
List your residence for the last thre	e years. (List your most o	current first and oldest last.)	· · · · · · · · · · · · · · · · · · ·	
Address	Landlord	Phone #	Date In / Out	
1.				
2.				
3.				
Legal Names For All Who Will Occu	py This Apartment:	Age	Relationship	
1.				
2. 3.				
EMPLOYMENT:	<u></u>		<u> </u>	
Employer Name:		Address:		
City:	State: Zip:	Phone #:		
Your monthly income? \$	Supervisor:		yment:	
Other income? \$	Source?		Length of Employment: Total Income: \$	
REFERENCES:	Total Moonie,		Ψ	
Bank Name/Branch:	Account #:	Phone #:		
Personal Reference:	Name:	Phone #:		
AUTOMOBILE		Thome #.		
Make & Model:	Lic. Plate #:	Year:	Color:	
In Case Of Emergency Notify:	Name:	Relationship?	00101.	
Address:		Phone #		
Have you ever been convicted of a crime?	Explanation:			
Have you ever had an unlawful Detainer or Eviction Filed?	Explanation:			
I hereby make application	for an anadment and cartifull			

I hereby make application for an apartment and certify that this information is correct.

I authorize you to contact any references that I may have listed. Any misrepresentation will disqualify applicant.

I also hereby acknowledge payment of \$ 400.00 as a holding and performance deposit.  This deposit is NON-REFUNDABLE if I decide to cancel this application.				
Applicant's Signature	Today's Date:	Today's Date:		
Received By:	Today's Date:			

## **AUTHORIZATION FOR RELEASE OF INFORMATION**

I authorize and direct any Federal, State, or local agency, organization, business or individual to release all information or materials needed to complete and verify my application for housing. These verifications include, but are not limited to, Prior Residences and Rental Activity, Employment, Income and Assets, Credit History and Criminal Activity.

I understand and agree that my application can be denied based upon failure to meet any one of these guidelines

- Income must meet or exceed 2.5 times the rent.
- The credit report must meet or exceed a score of 600 without excess derogatory account history, including but not limited to, open collections, bankruptcy and judgements.
- All prior rental references must be provided and in satisfactory status. (Home ownership can be used as a reference)
- Criminal reports containing convictions that would otherwise jeopardize the health, safety and welfare of others will be denied.

If for any reason the applicant is unable to accept the occupancy applied for, the deposit will not be refunded.

If the application is denied, the deposit will be refunded in full.

ı agre	ee and understand	to the terms as ou	itlined above.	I also agree that	t a photocopy of
this a	authorization may l	be used for the pu	irpose stated a	bove.	
		_	_		

Applicant Signature	Date

- A specific apartment will not be held unless a deposit is received with the application
- All household members 18 years of age or older must fill out an application.



## **Criminal Background Check Consent Form**

Applicant:					
(Please Print)					
A local records check of the Polic Federal Bureau of Investigations ( lease agreement of the apartment Police Department to release the of Ordinance(s).	Criminal Justice complex to whic	Information h you are a	i files will l applying. E	be performed on you, purs By signing this form, you a	uant to the e allowing the
1. You have the right to be informed t			is reques	ting criminal background check	to determine if
	you have been convicted of a crime.  2. You have the right to be informed by		of the resu	ults of a criminal background che	eck and to obtain
a copy of the results.				•	
<ol><li>You have the right to obtain from S the basis for the report obtained.</li></ol>	aneli Police Depani	nent and/or t	ne Bureau C	or Criminal Apprenension, any re	ecords that form
4. You have the right to challenge the					
5. You have the right to be informed to of the results of this background ch			_if your app	lication for acceptance has bee	n denied because
<b></b>					
Applican	t Information	- PLEA	SE PRI	NT CLEARLY	
Last Name	First Name	!		Middle Name	
Have you ever been known by anoth	ner Name? Maide	n, Aliases _			
Date of Birth	Gender: Ma	le Fe	male	_ Race	
Driver Lic. #	State		Social Sec	urity #	
Current Address	Apt#	City		State & Zip	County
	·	•		•	•
Have you lived in Minnesota for at le	east the past 10 ye	ars? Yes_	No _	If not, what state?	
Prior Address	Apt#	City		State & Zip	County
This Release shall be effective for	ONE (1) year fro	m the date	signed.		
Applicant Signature			<del></del>	Date	

All applicants eighteen (18) years of age and older must fill out an individual Criminal Background Consent Form

## Rental Qualification Criteria

Applications can be denied based upon failure to meet any one of these guidelines.

- Gross income must meet or exceed 2½ times the rent.
- Your credit score must meet or exceed 600 without excess derogatory account history, including but not limited to, open collections, bankruptcy, and judgments.
- All prior rental references must be provided and in satisfactory status. (Home ownership can be used as sub sequential reference.)
- Applicants cannot have criminal reports containing convictions that would otherwise jeopardize the health, safety, and welfare of others. Including, but not limited to, convictions of:

Murder, manslaughter, criminal vehicular homicide or injury, assault (1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> degree), robbery (aggravated or simple), false imprisonment, theft, burglary (1<sup>st</sup> or 2<sup>nd</sup> degree), terrorist threats, harassment or stalking (non-felony), kidnapping, criminal sexual conduct (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> degree), drug related criminal activity, prostitution, or gang activity.

 Occupancy guidelines based upon the design and structure of the buildings are as follows:

Efficiency – 2 person maximum

1 bedroom – 2 person maximum

2 bedroom – 3 person maximum

3 bedroom – 4 person maximum

• \$400 minimum performance deposit is required. (\$200 per adult).

If for any reason the applicant is unable to accept the occupancy applied for, the deposit will not be refunded.

If the applicant is not accepted, the deposit will be refunded in full.

Applicant Signature Date

